

The Mitsubishi Electric HALLE is private property. Düsseldorf Congress Sport & Event GmbH operates the Mitsubishi Electric HALLE and exercises the house rules alongside the respective organiser.

The organiser and the companies commissioned by him are responsible for compliance with accident prevention regulations and industrial safety regulations.

Smoking is prohibited in the Mitsubishi Electric HALLE (including foyers, toilets and all adjoining rooms).

This also applies during set-up and dismantling periods.

1. stand space / layout planning

No later than 4 weeks before the event, the organizer must submit to Mitsubishi Electric HALLE for approval a dimensioned and true-to-scale layout of the event. Deviations from this approved layout plan during setup are no longer possible.

2. floor loading capacity

Vehicles may only be driven on the Mitsubishi Electric HALLE with special permission. It is forbidden for electric lift trucks and forklift trucks to enter the side foyer.

In the entire Mitsubishi Electric HALLE only loads up to 2000 kg/m² are permitted (flat loads, no point loads and not on the tunnel outlets). ATTENTION: Special reference is made to the condition of the floors (parquet flooring in the hall). The organizer is liable for damages resulting from improper transport, assembly or disassembly.

3. escape routes, safety equipment

3.1 Fire brigade movement zones, hydrants

The necessary access routes to the PH and the movement areas for the fire brigade, which are marked with no stopping signs, must be kept free at all times. Vehicles and objects parked on escape routes and safety areas shall be removed at the expense and risk of the owner. Hydrants in open-air areas must not be obstructed, obscured or made inaccessible.

3.2 Emergency exits, hall aisles

Escape routes must be kept clear at all times. It must be possible to open the doors of escape routes from the inside easily to their full width. Escape routes and exit doors and their marking must not be obstructed, covered over, covered or made unrecognisable and must not at any time be constricted by objects parked or protruding into the aisle. Fire and smoke doors must not be kept open by wedges or other objects.

3.3 Safety devices

Sprinkler systems, fire alarms, fire extinguishers, smoke extraction points, smoke detectors and other safety devices, their warning signs and green emergency exit signs must be accessible and visible at all times; they must not be blocked or obstructed.

3.4 Safety lighting

Stands in which the general safety lighting of the building is not effective due to the special design of the stand require additional safety lighting of their own. It must be installed in such a way as to ensure that people can find their way safely to the general escape routes.

4 General stand construction regulations

The assembly and dismantling work may only be carried out in accordance with the recognised rules of technology within the framework of the applicable labour and trade law regulations.

4.1 Checking the actual dimensions

After stand allocation, each exhibitor is obliged to inform himself on site about the location and dimensions of any installations, in particular fire alarms, fire extinguishing equipment, etc., and to inform the stand constructor if necessary. The stand boundaries must be strictly adhered to.

4.2 Stand safety

Exhibition stands including equipment and exhibits as well as advertising media shall be erected in such a stable manner that public safety and order, in particular life and health, are not endangered. The exhibitor is responsible for static safety and must provide evidence if necessary.

DIN 4102 (Fire behaviour of building materials and components) must be observed and adhered to.

4.3 Interventions in the building fabric

Building parts and technical equipment must not be damaged, soiled or altered in any other way (e.g. drilling, nailing, screwing, gluing, welding). Painting, wallpapering and gluing is also not permitted. Parts of buildings and technical equipment may not be loaded by stands or exhibits. No lettering may be applied directly to walls or doors.

4.4 Floors

Carpets and other floor coverings must be laid in an accident-proof manner and must not project beyond the stand area. Special reference is made to the condition of the floors (parquet flooring in the hall). Only adhesive tape may be used for fixing, which must be removed without leaving any residue. All materials used must be removed without residue. The same applies to substances such as oils, greases, paints and the like. The hall floors must not be painted. The causer or organiser shall be liable for damage resulting from improper transport, assembly or dismantling. Anchoring and fastening of exhibits and stand constructions in the floor is prohibited. The costs of restoring the floor shall be borne by the exhibitor or organiser.

4.5 Ceiling constructions for stand constructions

Closed ceilings are not permitted in the Mitsubishi Electric HALLE.

A two-storey construction in the Mitsubishi Electric HALLE is generally subject to approval.

Technical Guidelines for Exhibitions (Booth 04/2012)

4.6 Suspensions from the hall ceiling

Vertical suspension of trusses, advertising bodies, banners, lighting elements, etc. from the supporting structure of the hall ceiling is only permitted with the prior approval of Mitsubishi Electric HALLE and is carried out exclusively by hall personnel or a service provider commissioned by Mitsubishi Electric HALLE.

4.7 Vehicles and containers

The use of vehicles and containers as stand components in the Mitsubishi Electric HALLE is only permitted after approval by Mitsubishi Electric HALLE and permission has been obtained.

4.8 Removal of unauthorised components

Stand constructions that are not approved or do not comply with the Technical Guidelines are not approved in accordance with the statutory regulations and must be removed or modified at the exhibitor's expense if necessary. This also applies to replacement work carried out by Mitsubishi Electric HALLE.

4.9 Damages

All damage and remaining waste must be reported to Mitsubishi Electric HALLE. Any damage caused by exhibitors or their representatives on the premises and in the Mitsubishi Electric HALLE as well as any waste left behind will be removed by Mitsubishi Electric HALLE at the end of the event at the expense of the organiser.

5. fire protection

5.1 Stand construction and decoration materials

Materials that are highly flammable, drip off when burning or form toxic gases must not be used. According to DIN 4102, decorative materials of all kinds must be at least class B1, i.e. flame-retardant.

The flame-retardant properties must be demonstrated at the latest from the start of the installation at the request of Mitsubishi Electric HALLE. Normally flammable decorative materials may be used in some areas if they are sufficiently protected against flames by the installation. Deciduous and coniferous trees may only be used with moist root balls. Bamboo, reed, hay, straw, bark mulch, peat or similar materials must not be used.

5.2 Exhibition of motor vehicles

Vehicles with internal combustion engines in the Mitsubishi Electric HALLE are always subject to registration and approval and may only be exhibited with a largely empty tank. The battery must be disconnected. The fuel tank must be closed and filled with CO₂.

5.3 Fuel pastes and other fuels

The use of fuel pastes and other fuels in the Mitsubishi Electric HALLE is not permitted.

5.4 Use of liquid gas

It is not possible to use liquid gas or other flammable gases in compressed gas cylinders in the Mitsubishi Electric HALLE.

5.5 Empties

The storage of empties of any kind (e.g. packaging and packaging materials) on the stands or outside the stand in the building is prohibited. Any empties must be transported immediately to the designated empties storage location.

6. electrical connections

Main electrical connections are carried out by Mitsubishi Electric HALLE.

Within the stands, electrical installations can be carried out by the exhibitor's own electricians or by licensed specialist companies in accordance with VDE regulations and the state of the art.

6.1 Assembly and operating instructions

Only electrical appliances which comply with VDE regulations and are marked with the conformity mark (CE) may be used on the stand. All electrical systems must be installed and operated in accordance with the applicable VDE regulations. It is not permitted to connect multiple sockets. For end consumer circuits such as socket outlets or lighting feeds, an RCD with a cut-off current of ≤ 30 mA is mandatory. Conductive components must be included in the measures for protection against excessive contact voltage (equipotential bonding / stand earthing).

6.2 Safety measures

For special protection, all heat-generating and heat-generating electrical appliances (hotplates, spotlights, transformers, etc.) must be mounted on a non-flammable, heat-resistant and asbestos-free base. A sufficiently large distance to combustible materials must be ensured in accordance with heat generation. Lighting fixtures must not be attached to flammable decorations or the like.

6.3 Acceptance

The electrical installations are checked by Mitsubishi Electric HALLE or a service provider commissioned by Mitsubishi Electric HALLE prior to commissioning.

6.4 Faults

The event management must be informed immediately in the event of a malfunction in the power supply. Mitsubishi Electric HALLE is not liable for losses and damage caused by faults in the power supply system.

7. communication equipment

The supply of the stands with telephone, fax and data connections is carried out exclusively by Deutsche Telekom AG.

8. cleaning

The Mitsubishi Electric HALLE cleans the grounds, the hall and the corridors. The cleaning of the stands is the responsibility of the exhibitor and must be completed daily before the start of the event. If the exhibitor does not have cleaning carried out by his own personnel, only companies approved by Mitsubishi Electric HALLE may be commissioned to clean the stands.